

# Expression of Interest (EOI)

for

## Impact Assessment Study Of MPoWeRProject

Invitation for Expression of Interest (EOI) for empanelment of agency for Conducting Impact Assessment Study (IAS) for Mitigating Poverty in Western Rajasthan (MPoWeR)

### BACKGROUND

Centre for microFinance (CmF), Jaipur ([www.cmfrj.org](http://www.cmfrj.org)) is a resource organization working in Rajasthan since 2007 to catalyse the growth of community based microfinance and livelihoods sector in the state. It works with multiple stakeholders such as government programs, non-government organizations (NGOs), banks, community organizations (especially Self-Help Groups and SHG Federations) and donors to enhance the quality of life of the poor in Rajasthan. CmF is also the nodal agency of the Tata Trusts ([www.tatatrusters.org](http://www.tatatrusters.org)) for Rajasthan and is responsible for quality implementation of Tata Trusts' supported projects under their Sakh-Se-Vikas (SSV) initiative. The Tata Trusts and Dept. of Rural Development and Panchayati Raj, Govt. of Rajasthan signed an MoU in September 2008 wherein CmF was appointed as the nodal agency of the Trusts for the MPoWeR to provide technical and knowledge support to MPoWeR.

The Department of Rural Development and Panchayati Raj, GoR has been implementing the Mitigating Poverty in Western Rajasthan (MPoWeR) in the six western districts of Rajasthan. The project was funded by IFAD, Tata Trusts, GoR and the beneficiaries. The project completion is due by Dec 2017. In this respect, on behalf of MPoWeR, CmF is inviting proposals for carrying out an Impact Assessment Survey in accordance with the ToR. The duration of the consulting services will be about TWO calendar months and the services are expected to be performed by a team of experts and specialists.

### ABOUT THE ASSIGNMENT

Particulars	Details
Project Title	Impact Assessment Study with Women Empowerment Index (WEI) of MPoWeRProject
Project Duration	Two Months (January to 15 <sup>th</sup> March 2018)
Overall Goal of the Impact Assessment Study	The objective of the Impact Assessment Study with Women Empowerment Index (WEI) is to assess the effectiveness of the results of various MPoWeR interventions. The findings of the Impact Assessment Survey will be shared widely between key stakeholders and project financiers and donors. <ul style="list-style-type: none"><li>• A Detailed ToR of Impact Assessment Study can be <a href="#">downloaded from here</a>.</li></ul>
Expected Areas to be covered in the Study	The project impacts are to be organized around the relevant impact domains of IFAD namely: <ol style="list-style-type: none"><li>Households' incomes and assets;</li><li>Food security;</li><li>Human and social capital and empowerment;</li><li>Agricultural including livestock productivity;</li><li>Institutions and policies.</li></ol> In addition, the performance of the project with regard to the following additional <u>impact evaluation criteria</u> should also be assessed:

	<ul style="list-style-type: none"> <li>(i) Access to markets;</li> <li>(ii) Natural resources and the environment;</li> <li>(iii) Climate change adaptation; and</li> <li>(iv) Gender equity and women empowerment</li> </ul>
Methodology	<ul style="list-style-type: none"> <li>(i) Interview Schedules/ Questionnaire</li> <li>(ii) Key Informants Interview (KII)</li> <li>(iii) Focus Group Discussions (FGD)</li> <li>(iv) Direct Observations etc.</li> </ul>
List of Deliverables	<ul style="list-style-type: none"> <li>(i) Survey tools to be designed which includes questionnaire and guides for interviews and Focus Group Discussions.</li> <li>(ii) Interviewers, field investigators training module and training activities.</li> <li>(iii) Quantitative Data collection.</li> <li>(iv) Prepare Women Empowerment Index (WEI).</li> <li>(v) Data analysis and preparation of Final report in electronic and hard copy form in English in consultation with CmF.</li> </ul>
Major responsibilities of the Agency	<ul style="list-style-type: none"> <li>(i) Develop the tools for data collection and plan for field visits for interviewing key informants, Group discussion specifically to document the impact in form of Best practices/success stories of MPoWeRProject.</li> <li>(ii) Prepare Women Empowerment Index for measuring the empowerment levels among SHG members.</li> <li>(iii) Analysis of secondary data available to substantiate it with field findings.</li> <li>(iv) Data collection and analysis of qualitative &amp; quantitative both the data collected for preparation of Final Impact Assessment Report with Women Empowerment Index (WEI).</li> </ul>
Co-ordination Point	The direct point of contact from CmF will be Mr. Saurabh Kumar for Project Completion Review and Report Study.
Consultancy Fees/ Payment	<p>The payments for the agency/firmselected will be done in different instalments depending upon the completion of work within the time frame.</p> <p><b>Note</b> – The fee is subject to tax deduction at source as per IT rules. GST, if applicable will be additional.</p>

## PRE-QUALIFICATION CRITERIA FOR SUBMITTING THE PROPOSALS

The Agency is expected to meet the following prequalification criteria. Agencies failing to either meet these criteria or not furnishing the requisite supporting documents / documentary evidence will not be considered for empanelment.

#	Eligibility Criteria	Supporting Required
1.	The applicant shall be a single entity, registered as a Company, Firm or Society under respective acts in India	Registration Certificate

	& should have been in existence in India for the last three years.	
2.	The vendor must be registered in India with appropriate tax and other administrative authorities.	PAN Card/GST Registration.
3.	The agency, having a turnover of INR 10 Lakhs – Average of last three years would be preferred.	Copy of audited statement of accounts of last three years.
4.	Agency should have the experience of carrying out Impact Assessment Study (IAS) of at least 3 related rural development projects in the last 5 years.	Copy of the work order and letter of successful completion from at least three clients. Copy of the report of any study out of the same.
5.	The Agency should have experience of conducting Impact Assessment Study (IAS) in at least one internationally funded project (e.g. UNO, FAO, World Bank etc.) in the last 3 years.	Details of work done with other organizations.
6.	The Agency should have worked in Rajasthan in similar project.	Details of work done in Rajasthan.
7.	The applicant should furnish an undertaking to the effect that the firm has not been blacklisted in India.	Letter of self-undertaking.
8.	Agency should have at least 5 professionally qualified staff as mentioned in ToR.	Details of key resource persons available.

#### **HOW TO SUBMIT PROPOSAL/BIDS**

Proposals are invited from interested agencies for the above assignment and the last date for receiving this is 16<sup>th</sup> January, 2018 by 4:00 PM at [cmf@cmfrac.org](mailto:cmf@cmfrac.org). Proposal received after the prescribed deadline will not be considered.

While submitting the proposal, please make sure you write “*Bids for Project Impact Assessment Survey (IAS) Study for the MPoWeRProject*” in the subject line.

You are requested to kindly submit the proposal in 2 files separately (i) Financial Bid & (ii) Technical Bid, respectively in the prescribed format only. [Download the prescribed format from here.](#)

Please attach the above things mentioned in the prequalification requirement.

For any queries related to the proposal, you may contact to Mr. Saurabh Kumar at 0141-4025909 within the deadline.