

Vacancy in Centre for microFinance (CmF)

Centre for microfinance (CmF), Jaipur (www.cmfrac.org) is a resource organization and the nodal agency of the Tata Trusts (www.tatatrusters.org) for Rajasthan working since 2007. Beginning April 2015, CmF with support of Tata Trusts and Govt. of Rajasthan has launched an integrated development project in four tribal blocks of South Rajasthan. Titled 'Transformation Initiative', the 5 year project seeks to impact lives of 70,000 poor families in the selected blocks of Abu Road, Pindwara (Sirohi district), Bali (Pali district), Sayara (Udaipur district) of South Rajasthan. As part of the multi-thematic work, CmF is implementing education work with focus on strengthening learning environment for accessible, enjoyable and meaningful education in selected schools and Anganwadis.

Work under Middle School Component will be focused on strengthen teaching learning practices of Science, Mathematics and English in upper primary grades i.e. VI-VIII. However, initial focus is on ensure level based learning in Language (Hindi) and Mathematics subjects through required remedial teaching support. The component includes building capacity of the government teachers vis-à-vis understanding the curricular content to be delivered in classrooms through training, monthly workshops, onsite support and provision of resource cum reference material for teachers and worksheets for students.

CmF is looking for a dynamic, dedicated, hardworking and skilled professional to bring change in the quality of life of poor through educational interventions with significant and sustainable changes in student learning and school functioning. If you have passion for poor, have skills and positive attitude and can think out of box yet deliver outputs, CmF is the right place for you.

CmF is looking for potential candidate for following vacancy

Program Assistant/Associate (Education)

No. of Post- One;

Location: Abu Road, Sirohi (Rajasthan)

Salary: It would be competitive with market considering experience, salary history & qualification

Job Profile: Program Assistant/Associate will provide technical support to the implementation of middle school component in selected schools. She/he will participate in martial development workshops and develops the material as per the program need for teachers and students. She/he will visit schoolstosupport teachers in remedial teaching (Mathematics); conduct activities based on books and remedial package/modules,conductmonthly meeting with the teachers. The Program Assistant/Associate will also responsible for collecting feedback from teachers/children and ensure the children learning level is enhanced.S/he would identify design and quality issues, discuss them with the concerned CmF/TATA TRUSTS Education team and provide solutions at the field level. She/he willsupport and ensuring timely submission of reports on key outreach, outcome and impact indicators to meet reporting requirements she/he will also assist CmF team in other education intervention in Abu Road/Rajasthan.She/he will have strong communication and coordination with the other program team members. This position will involve travel to



field locations as well as regular interaction with education officials, school administrators, teachers and students.

Qualifications include:

- Master Degree in Mathematics or equivalent
- Bachelor Degree in Science (Mathematic) with minimum 3 years relevant experience.
- Strong understanding and skills required in Mathematics.
- Teaching experience at primary level.
- Strong written and oral communication skills.
- Good interpersonal skills and a team player.
- Proven track record of achieving results.
- Proven ability to work effectively with schools and communities.
- Ability to travel regularly to project sites in remote locations.
- Experience in negotiating, coordinating with governments.

The persons should have

- a) High analytical skills
- b) Good Communication skills both oral and written (Hindi and English)
- c) Ability to foster and manage relations with partners
- d) Ability to travel and spend time with communities and partner organizations
- e) Computer skills – preparation of reports, spread sheets, power point presentation, e-communication etc.

Note: *The application in prescribed format will be considered. Candidate can apply for only one position. Selected candidates will have to submit 'relieving certificate from the current employer' before joining in CmF. Candidate must give two references, though we will talk to references only after the consent of the candidates.*

The format can be **downloaded** from the website – www.cmfraj.org

Last Date for complete application forms to reach us: **31th October 2017**

Centre for microfinance

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